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Saturday, November 28, 2015

Howard University  
Communications, Cultural and Media Studies  
525 Bryant Street, NW  
Washington, DC 20059

Ref: Emma O'Neal, MA, Graduate Program Applicant,

Dear Sir or Madam:

It gives me great pleasure to recommend Ms. Emma O'Neal, one of our most prominent faculty members in the Division of Arts and Sciences at Wilberforce University for admission to graduate school. This goal has been an ongoing interest of Ms. O'Neal for the last several years. I am delighted that she has as decided to fully commit to this effort.

I have known Ms. O'Neal for four years now, in capacity as Adjunct faculty in Arts and Sciences. I have served just this past year as her Academic Vice President. It has been my pleasure to do so and I have always relied on Ms. O'Neal to be an excellent class room educator with relevant experience for students in this educational setting. She has distinguished ompetent and academically sound educator; she earned a 3.3 grade point average (M.A.) while taking a full course load even as she worked 40 hours a week in the media. She worked on her own independent projects throughout the years.

Ms. O'Neal is modest, but her talents are well known among faculty and students. Her peers routinely go to her for help with their projects, and she is always happy to help; her diligence, intellect and commitment to her studies are unmatched. She is currently in technology in classroom instruction and had developed several on-line hybrid and blended classes, incorporating several interactive tools for good learning outcomes for her students. Her interpersonal skill with her students are excellent, she is well respected and valued. Her greatest pleasure is to challenge herself.

I hope this feedback is beneficial as you consider your selection process. Please let me know if you can benefit from any further insights regarding Ms. O'Neal's recommendation. I know she will excel at graduate school and in her professional life..

Sincerely,

Freddie L. Jordan, Ph.D.  
Acting Vice President for Academic Affairs  
Dean, Professional Studies Division